

**Corporate File Payments**Record Descriptions for Domestic and Cross-border
Payments Valid from January 2017

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# **Version Handling**

# General Description Corporate File Payments

Valid up to	Description of change
2014-11-03	Changes and general clarifications throughout the entire document
2017-01-30	Removal of domestic EUR payments, SEPA End Date rules.
	PO3 domestic. Change in BE03. Pos 5-37 receivers address. Pos 38-39 blank.
	DA1 domestic. Change in DR00. Pos 5-8 clearing- number or BGC. Pos 9-22 receivers account.
	POR domestic. Change in MH00. Pos 5-10. Bank internal reference. Pos 11-26 blank. Pos 27-34 Bank internal reference.
	POR domestic. Change in PI00, 00, 05. Pos 46-70 OCR reference. Pos 71-77 blank. Pos 78 'N'. Pos 79- 80 Blank.
	DA1 Cross-border. Change in IB02. Pos 5-38 receiving banks address line 1. Pos 39-72 Receiving banks address line 2. Pos 73-74 country-code or blank. Pos 75-80 blank.



# **Record Description for Domestic payments**

# **File Structure for File Type PO3**

MH00 header record, alternatively MH10 header record if an account number in IBAN-format is used as the debit account.

#### MH00/MH10 Header record

PI00 BA00 BA01 BA02 BA03	Payment instruction Sender's own notes Alternative sender if other than the account holder
CNDB CNKR PI00	Debit invoice amount (should only be used in combination with Credit invoice) Credit invoice amount Payment instruction
BA00	Sender's own notes
BA01 BA02 BA03	Alternative sender if other than the account holder
BM99	Message to beneficiary
MT00	Trailer record
MH00/MH10	Header record
MH00/MH10 PI00	Header record  Payment instruction
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PI00 BA00 BA01	Payment instruction
PI00 BA00 BA01 BA02	Payment instruction Sender's own notes
PI00 BA00 BA01 BA02 BA03	Payment instruction Sender's own notes Alternative sender if other than the account holder
PI00 BA00 BA01 BA02 BA03 CNDB	Payment instruction Sender's own notes Alternative sender if other than the account holder  Debit invoice amount (should only be used in combination with Credit invoice)
PI00 BA00 BA01 BA02 BA03	Payment instruction Sender's own notes Alternative sender if other than the account holder

A new header record must be created for each new account that will be debited. If only one account is used, the file should only have one header record.



# **Structure of Records in the File Type PO3**

The order of the record types cannot be changed! Letters must always be UPPER CASE.

Record type	Payment type 00 Giro payment to a PlusGiro account PG/PG OCR	Payment type 02 Money order	Payment type 05 Giro payment to a bankgiro number BC/ BG OCR	Payment type 06 Pension payment	Payment type 08 Salary payment	Payment type 09 Deposit to bank account
PI00	Mandatory	Mandatory	Mandatory	Mandatory	Mandatory	Mandatory
BA00	Optional	Optional	Optional	Optional	Optional	Optional
BA01	Optional	Optional	Not applicable	Not applicable	Not applicable	Not applicable
BA02	Optional.	Optional	Not applicable	Not applicable	Not applicable	Not applicable
BA03	Optional	Optional	Not applicable	Not applicable	Not applicable	Not applicable
BE01	Not applicable	Mandatory	Not applicable	Optional	Optional	Optional
BE02	Not applicable	Mandatory	Not applicable	Not applicable	Not applicable	Not applicable
BE03	Not applicable	Mandatory	Not applicable	Not applicable	Not applicable	Not applicable
BM99	Optional	Optional	Optional	Not applicable	Not applicable	Not applicable
CNDB	Optional	Not applicable	Optional	Not applicable	Not applicable	Not applicable
CNKR	Optional	Not applicable	Optional	Not applicable	Not applicable	Not applicable



# **Header Record 1 (Account Number)**

Can only be used if the header record 2 is not used. A new header record must be created for each new currency pocket/ currency account. Please see structure of records on page 3.

Position	Contents
1-4	Record type =MH00
5-12	Space/Reserved
13-22	Sender's corporate identification number
23-34	Space/Reserved
35-44	Sender's account number. Left-aligned and space filled
45-47	Currency for the ordered amount(SEK)
48-53	Space/Reserved
54-56	Currency pocket for the sender's account. (SEK)
57-80	Space/Reserved



# **Header Record 2 (IBAN)**

Can only be used if the header record 1 is not used. This section must only be used when the sender wishes to enter a debit account in IBAN format. A new header record must be created for every new currency pocket/ currency account. Please see structure of records on page 3.

Position	Contents
1-4	Record type =MH10
5-12	Space/Reserved
13-22	Sender's corporate identification number
23-25	Space/Reserved
26-28	Currency for the ordered amount (SEK)
29-34	Space/Reserved
35-69	Sender's account number in IBAN format. Left-aligned and space filled
70-72	Currency pocket for the sender's account(SEK)
73-80	Space/Reserved



# **Giro Payment to a PlusGiro Account**

Position	Contents
1-4	Record type =PI00
5-6	Payment type = <b>00</b> , Giro payment to a PlusGiro account
7-11	Space/Reserved
12-22	Beneficiary's PlusGiro account, left-aligned and space filled
23-24	Space/Reserved
25-32	Booking date, YYYYMMDD. If blank the booking date will be the earliest possible banking day
33-45	Ordered amount. Net amount is specified if there are credit note records (CNDB/CNKR).  Numeric öre/cents are given without a decimal point. Right-aligned and zero filled.  The amount may be zero if there are CNDB and CNKR records
46–70	Message to the beneficiary, e.g. OCR-reference or invoice number. If a message is given in this field, the payment may not contain a record type BM99 or CNDB and CNKR records. The contents of this field is not reported in the DA1file
71-80	Space/Reserved



# **Money Order**

Position	Contents
1-4	Record type = <b>PI00</b>
5-6	Payment type = 02, Money order
7-24	Space/Reserved
25-32	Booking date, YYYYMMDD. If blank, the booking date will be the earliest possible banking day
33-45	Ordered amount. Numeric öre/cents are given without a decimal point. Right-aligned and zero filled
46-56	Space/Reserved
57-66	Blank or return account. If the Money order is returned, the amount is booked to this account. If blank, the amount is booked to the sender's account
67-80	Space/Reserved



# **Giro Payment to a Bankgiro Number**

Position	Contents
1-4	Record type =PI00
5-6	Payment type = 05, Giro payment to a bankgiro number
7-11	Space/Reserved
12-22	Beneficiary's bankgiro number, left-aligned and space filled
23-24	Space/Reserved
25-32	Booking date,YYYYMMDD
33-45	Ordered amount. Net amount is specified if there are credit note records (CNDB / CNKR). Numeric, öre/cents are given without a decimal point. Right-aligned and zero filled. The amount may be zero if there are CNDB and CNKR records
46–70	Message to the beneficiary, e.g. OCR-reference or invoice number. If a message is given in this field, the payment may not contain a record type BM99 or CNDB and CNKR records.  The contents of this field is not reported in the DA1 file
71-80	Space/Reserved



# **Pension Payment**

Position	Contents
1-4	Record type = PI00
5-6	Payment type = <b>06</b> , Pension payment
7-11	Clearing number (5 characters for Swedbank accounts) Left-aligned and space filled. If the beneficiary account is a Nordea Personal account the clearing number is 3300
12-22	Beneficiary's account number, left-aligned and space filled
23-24	Space/Reserved
25-32	Booking date, YYYYMMDD. NB! The pension payment date is the banking day after the requested booking date
33-45	Ordered amount. Numeric, öre/cents are given without a decimal point. Right-aligned and zero filled
46-80	Space/Reserved



# **Salary Payment**

Position	Contents
1-4	Record type = <b>PI00</b>
5-6	Payment type = <b>08</b> , Salary payment
7-11	Clearing number (5 characters for Swedbank accounts). Left-aligned and space filled. If the beneficiary account is a Nordea Personal account the clearing number is 3300
12-22	Beneficiary's account number, left-aligned and space filled
23-24	Space/Reserved
25-32	Booking date, YYYYMMDD. NB! The salary payment date is the banking day after the requested booking date
33-45	Ordered amount. Numeric öre/cents are given without a decimal point. Right-aligned and zero filled
46-80	Space/Reserved



# Deposit to a bank account

Deposit to a bank account within Nordea Sweden or other Swedish bank.

Position	Contents
1-4	Record type =PI00
5-6	Payment type = <b>09</b> , Deposit to a bank account.
7-11	Clearing number (5 characters for Swedbank accounts), left-aligned and space filled. If the beneficiary account is a Nordea Personal account, the clearing number is 3300
12-22	Beneficiary's account number, left-aligned and space filled.
23-24	Space/Reserved
25-32	Booking date, YYYYMMDD. If blank, the booking date will be the earliest possible banking day
33-45	Ordered amount. Numeric, öre/cents are given without decimal point. Right-aligned and zero filled
46-65	Message to the beneficiary. 20 char to an account with Nordea, 12 char to an account with other Swedish banks. The contents of this field is not reported in the DA1 file
66-80	Space/Reserved



### **Sender's Own Notes (Optional information)**

Maximum of one BA00 record to a PI00 record. The information in the BA00 record is always reported in the debit advice file (DA1)

Position	Contents
1-4	Record type =BA00
5-22	Sender's own notes. Shown only in the debit advice file (DA1)
23-31	Space/Reserved
32-66	Own reference. Shown in the CFP user interface and in the debit advice file (DA1)
67-80	Space/Reserved

#### **Alternative Sender - Name (Optional information)**

Can be used for giro payments to PlusGiro account with or without an OCR reference (payment type 00), and for Money orders (payment type 02). **NB! The record type BA02 must always be included when the record type BA01 is used. Though, the record type BA02 does not need to contain information. The record type BA03 is optional.** 

Position	Contents
1-4	Record type = <b>BA01</b>
5-22	Space/Reserved
23-57	Sender's name
58-80	Space/Reserved



# **Alternative Sender – Location (Optional information)**

Position	Contents
1-4	Record type = <b>BA02</b>
5-13	Sender's postal code. Left-aligned and space filled
14-38	Sender's postal address. Left-aligned and space filled
39-80	Space/Reserved

# **Alternative Sender – Street Address (Optional information)**

Position	Contents
1-4	Record type =BA03
5-39	Payment sender's street address
40-74	Payment sender's street address, row 2. Used in the case of a C/O address. Left-aligned and space filled
75-80	Space/Reserved



#### **Beneficiary's Name**

Not used for giro payments (payment type 00 and 05) Mandatory information for Money orders (payment type 02).

Optional for deposits to a bank account (payment type 06, 08 and 09). Shown in the CFP user interface and the Debit advice file (DA1).

Position	Contents
1-4	Record type = <b>BE01</b>
5-22	Space/Reserved
23-57	Beneficiary's name. Left-aligned and space filled
58-80	Space/Reserved

# **Beneficiary's Address**

Mandatory information for Money order (payment type 02)

Position	Contents
1-4	Record type = <b>BE02</b>
5-13	Postal code. Left-aligned and space filled
14-38	Postal address. Left-aligned and space filled
39-80	Space/Reserved

#### **Beneficiary's Street Address**

Mandatory information for Money order (payment type 02)

Position	Contents
1-4	Record type =BE03
5-37	Beneficiary's street address, row 1. Left-aligned and space filled
38-39	Space/Reserved
40-74	Beneficiary's street address, row 2. Left-aligned and space filled Used in the case of a C/O address.
75-80	Space/Reserved



#### **Message to Beneficiary**

Message/reference can be used in record type PI00 or BM99. . OCR reference should be in the PI00 record. If a reference is used in the PI00 it should not be in combination with a BM99 record. Please see structure of records on page 3. The message to beneficiary field is not reported in the DA1 file, but is visible in the CFP-interface.

#### Maximum allowed number of characters per payment type:

Payment type 00 (PI00), Giro transfer(PlusGiro, OCR) 25 char

Payment type 00 (BM99), Giro transfer(PlusGiro) 350 char (10x35)

Payment type 05 (PI00), Giro transfer(Bankgiro, OCR) 25char

350 char (10 x35)

Payment type 05 (BM99), Giro transfer(Bankgiro)

Payment type 02 (BM99), Money order 350 char (10 x35) Payment type 09 (PI00), Deposit to bank account 12 alternative 20char

Position	Contents
1-4	Record type = <b>BM99</b>
5-39	Message row 1. Left-aligned and space filled
40-74	Message row 2. Left-aligned and space filled
75-80	Space/Reserved



#### **Credit Note Details**

Credit note records can be combined with payment types 00 and 05.

The total number of CNDB/CNKR records per transaction (PI00 record) may not exceed 300. Each transaction must contain at least 1 debit record (CNDB) and 1 credit record (CNKR).

Own reference is searchable in the CFP-interface.

NB! No message record (BM99) may be attached to payments which contain CNDB and CNKR records.

Position	Contents
1-4	Record type =CNDB
5-39	Reference
40-52	Debit invoice amount. Numeric, öre/cents are given without a decimal point. Right-aligned and zero filled
53-80	Own reference. Shown in the CFP user interface and the Debit advice file (DA1)
Position	Own reference. Shown in the CFP user interface and the Debit advice file (DA1)  Contents  Record type = CNKR
Position 1–4	Contents
<b>Position</b> 1–4 5–39 40-52	Contents Record type =CNKR



# **Trailer Record**

Position	Contents
1-4	Record type =MT00
5-29	Space/Reserved
30-36	Number of payments. Numeric, right-aligned and zero filled.  Only P100 records should be counted
37–51	Total sum of ordered amounts according to PI00 (position 33-45) Numeric, öre/cents are given without a decimal point. Right-aligned and zero filled
52-80	Space/Reserved



# **Debit Advice for Domestic Payments – (file type DA1)**

#### **Transaction Reconciliation via Debit Advice File**

The debit advice file contains information such as the debited account, debited amount, and possible references. The debit advice is sent to the account holder as a receipt to show that the payment order is executed and the account has been debited.

The debit advice file can be used for transaction reconciliation in the accounts payable ledger. A file per debit account is created.

Debit advice file is normally available at 06:00 a.m. the day after the booking day.

#### File structure for file type DA1

MH01/MH10 Header record

DR00	Payment record
DR01	Exchange record
BA00	Own notes
BE01	Beneficiary
CNDR	Debit note records(

CNDB Debit note records(debit)
CNKR Credit note records(credit)

MT01 Trailer record

#### **Structure of Records in the File Type DA1**

Record type	Domestic payment
DR00	Always
DR01	Only in connection with currency exchange
BA00	Only with own reference
BE01	Always
CNDB	Only in connection with debit note records (debit)
CNKR	Only in connection with credit note records (credit)



# **Header Record 1 (Account Number)**

Can only occur if the header record 2 is not used in the PO3-file

Position	Contents
1-4	Record type = MH01
5-10	DEBADV
11-12	Blank(=domestic)
13-22	Payment sender's corporate identification number. Left-aligned and space filled
23-26	Space/Reserved
27-36	Sender's account number Left-aligned and space filled
37-44	Booking date, YYYYMMDD
45-47	Space/Reserved
48-50	Currency for the ordered amount
51-65	Space/Reserved
66-68	Currency pocket for the sender's account
69-80	Space/Reserved



# **Header Record 2 (IBAN)**

Can only occur if the header record 1 is not used in the PO3 file. This section is only used when the sender has entered the debit account in IBAN-format

Position	Contents
1-4	Record type =MH10
5-10	DEBADV
11-12	Blank (=domestic)
13-22	Sender's corporate identification number. Left-aligned and space filled
23-25	Space/Reserved
26-28	Currency for the ordered amount
29-34	Space/Reserved
35-69	Sender's account number in IBAN format. Left-aligned and space filled
70-72	Currency pocket for the sender's account
73-80	Booking date, YYYYMMDD



# **Payment Record**

Position	Contents
1-4	Record type =DR00
5-8	Clearing number or BGC=Bankgiro, 9962=PlusGiro or Money Order
9-22	Beneficiary account, bankgiro number. Blank = Money order. Left-aligned and space filled
23 -35	Debited amount in the accounts/pocket's currency. Öre/cents are given without a decimal point. Right-aligned and zero filled
36-67	The bank's Internal reference
68-74	Space/Reserved
75	I = domestic payment
76-77	Space/Reserved
78	I = Cash Pool internal transfer, E = external payment
79	N= ordinary payment
80	Space/Reserved
76-77 78 79	Space/Reserved  I = Cash Pool internal transfer, E = external payment  N= ordinary payment



# **Exchange Record**

Position	Contents
1-4	Record type = DR01
5-22	Space/Reserved
23-35	Ordered amount, öre/cents are given without a decimal point. Right-aligned and zero filled
36-44	Exchange rate, 4 decimals. The exchange rate is given without a decimal point Right-aligned and zero filled
45-47	Currency for the ordered amount
48-80	Space/Reserved

# **Sender's Own Notes**

Position	Contents
1-4	Record type = <b>BA00</b>
5-22	Sender's own notes. Shown only in the debit advice file (DA1) Left-aligned and space filled
23-31	Space/Reserved
32-66	Own reference. Shown in the CFP user interface and in the debit advice file (DA1) Left-aligned and space filled
67-80	Space/Reserved

# **Beneficiary**

Position	Contents
1-4	Record type = <b>BE01</b>
5-22	Beneficiary's account (including clearing number, 9962=PlusGiro account) else UTBETALNINGSKORT (=Money order) or BGC + bankgiro number
23-57	Beneficiary name or beneficiary bank's name. Left-aligned and space filled
58-60	Country code (Always SE)
61–77	Payment type in plain text, applies to bankgiro payment and deposits to bank accounts. (BANKGIRO, PENSION, LÖN (=Salary) BANKÖVF. MEDD (=Deposit to bank account)
78-80	Space/Reserved



# **Credit Note Details**

Position	Contents
1-4	Record type =CNDB
5-39	Reference. Left-aligned and space filled
40-52	Debit invoice amount. Numeric, öre/cents are given without a decimal point. Right-aligned and zero filled
53-80	Own reference. (Shown also in the CFP user interface) Left-aligned and space filled
Position	Contents
Position 1-4	Contents Record type = CNKR
1–4	Record type =CNKR



# **Trailer Record**

Position	Contents
1-4	Record type =MT01
5–11	Number of payments in the file. Right-aligned and zero filled
12-26	Total amount in the account's/pocket's currency according to the DR00 record. The amount is given without a decimal point. Right-aligned and zero filled
27-80	Space/Reserved



# Reporting of Incorrect Domestic Payments – (file type POR)

The file contains all incorrect transactions and the reason for error.

# File Structure for the File Type POR

MH00/MH10	Header record
PI00 BA00 BA01 BA02	Payment instruction Sender's own notes Alternative sender if other than the account holder
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BA03
CNDB Debit invoice amount

CNKR Credit invoice amount FE00 Error message MT00 Trailer record

#### MH00/MH10 Header record

Payment instruction
Sender's own notes
Alternative sender if other than the account holder
Beneficiary, name and address
Message to beneficiary
Error message
Trailer record



# **Structure of Records in the File Type POR**

Record type	Payment type 00 Giro payment to a PlusGiro account PG/PG OCR	Payment type 02 Money Order	Payment type 05 Giro payment to a bankgiro num- ber BG/BG OCR	Payment type 06 Pension payment	Payment type 08 Salary payment	Payment type 09 Deposit to bank account
PI00	Always	Always	Always	Always	Always	Always
BA00	Always	Always	Always	Always	Always	Always
BA01	Always	Always	Not applicable	Not applicable	Not applicable	Not applicable
BA02	Always	Always	Not applicable	Not applicable	Not applicable	Not applicable
BA03	Always	Always	Not applicable	Not applicable	Not applicable	Not applicable
BE01	Not applicable	Always	Not applicable	Not applicable	Not applicable	Not applicable
BE02	Not applicable	Always	Not applicable	Not applicable	Not applicable	Not applicable
BE03	Not applicable	Always	Not applicable	Not applicable	Not applicable	Not applicable
BM99	Always if the record type is in the PO3 file	Always	Always if the record type is in the PO3 file	Not applicable	Not applicable	Not applicable
CNDB	Always if the record type is in the PO3 file	Not applicable	Always if the record type is in the file	Not applicable	Not applicable	Not applicable
CNKR	Always if the record type is in the PO3 file	Not applicable	Always if the record type is in the PO3 file	Not applicable	Not applicable	Not applicable
FE00	Always	Always	Always	Always	Always	Always



#### **Header Record 1**

Can only occur if the header record 2 is not used.

Position	Contents
1-4	Record type =MH00
5-10	The bank's Internal reference. Left-aligned and space filled
11-26	Space/Reserved
27-34	The bank's Internal reference. Left-aligned and space filled
35-44	Sender's account number. Left-aligned and space filled
45-47	Currency for the ordered amount
48-53	Space/Reserved
54-56	Currency pocket for the sender's account
57-80	Space/Reserved



# **Header Record 2 (IBAN)**

Can only occur if the header record 1 is not used. This section is only used when the sender has entered the debit account in IBAN-format

Position	Contents
1-4	Record type =MH10
5-25	Space/Reserved
26-28	Currency for the ordered amount
29-34	Space/Reserved
35-69	Sender's account number in IBAN format. Left-aligned and space filled
70-72	Currency pocket for the sender's account
73-80	Space/Reserved



# Giro Payment to a PlusGiro Account

Payment type = 00, Giro payment to a PlusGiro account  9962, Left-aligned and space filled  12-22 Beneficiary's PlusGiro account, Left-aligned and space filled  23-24 Space/Reserved  25-32 Booking date, YYYYMMDD  33-45 Ordered amount. Net amount is specified if there are credit note records (CNDB/CNKR) Numeric, öre/cents are given without a decimal point. Right-aligned and zero filled. The amount may be zero if there are CNDB and CNKR records  46-70 Message to the beneficiary, e.g. OCR-reference or invoice number. If a message is given in this field, the payment may not contain a record type BM99 or CNDB and CNKR records  71-77 Space/Reserved  N	Position	Contents
7-11 9962, Left-aligned and space filled  12-22 Beneficiary's PlusGiro account, Left-aligned and space filled  23-24 Space/Reserved  25-32 Booking date, YYYYMMDD  33-45 Ordered amount. Net amount is specified if there are credit note records (CNDB/CNKR) Numeric, öre/cents are given without a decimal point. Right-aligned and zero filled. The amount may be zero if there are CNDB and CNKR records  46-70 Message to the beneficiary, e.g. OCR-reference or invoice number. If a message is given in this field, the payment may not contain a record type BM99 or CNDB and CNKR records  71-77 Space/Reserved  N	1-4	Record type = PI00
12-22 Beneficiary's PlusGiro account, Left-aligned and space filled 23-24 Space/Reserved 25-32 Booking date, YYYYMMDD  33-45 Ordered amount. Net amount is specified if there are credit note records (CNDB/CNKR) Numeric, öre/cents are given without a decimal point. Right-aligned and zero filled. The amount may be zero if there are CNDB and CNKR records  46-70 Message to the beneficiary, e.g. OCR-reference or invoice number. If a message is given in this field, the payment may not contain a record type BM99 or CNDB and CNKR records  71-77 Space/Reserved  N	5-6	Payment type = <b>00</b> , Giro payment to a PlusGiro account
23-24 Space/Reserved 25–32 Booking date, YYYYMMDD  33-45 Ordered amount. Net amount is specified if there are credit note records (CNDB/CNKR) Numeric, öre/cents are given without a decimal point. Right-aligned and zero filled. The amount may be zero if there are CNDB and CNKR records  46–70 Message to the beneficiary, e.g. OCR-reference or invoice number. If a message is given in this field, the payment may not contain a record type BM99 or CNDB and CNKR records  71-77 Space/Reserved  N	7-11	9962, Left-aligned and space filled
Booking date, YYYYMMDD  Ordered amount. Net amount is specified if there are credit note records (CNDB/CNKR) Numeric, öre/cents are given without a decimal point. Right-aligned and zero filled. The amount may be zero if there are CNDB and CNKR records  Message to the beneficiary, e.g. OCR-reference or invoice number. If a message is given in this field, the payment may not contain a record type BM99 or CNDB and CNKR records  71-77 Space/Reserved  N	12-22	Beneficiary's PlusGiro account, Left-aligned and space filled
Ordered amount. Net amount is specified if there are credit note records (CNDB/CNKR) Numeric, öre/cents are given without a decimal point. Right-aligned and zero filled. The amount may be zero if there are CNDB and CNKR records  Message to the beneficiary, e.g. OCR-reference or invoice number. If a message is given in this field, the payment may not contain a record type BM99 or CNDB and CNKR records  71-77 Space/Reserved  N	23-24	Space/Reserved
Numeric, öre/cents are given without a decimal point. Right-aligned and zero filled. The amount may be zero if there are CNDB and CNKR records  46–70 Message to the beneficiary, e.g. OCR-reference or invoice number. If a message is given in this field, the payment may not contain a record type BM99 or CNDB and CNKR records  71–77 Space/Reserved  N	25-32	Booking date, YYYYMMDD
the payment may not contain a record type BM99 or CNDB and CNKR records 71-77 Space/Reserved N	33-45	Numeric, öre/cents are given without a decimal point.
78 N	46–70	
	71-77	Space/Reserved
79-80 Space/Reserved	78	N
	79-80	Space/Reserved



# **Money Order**

Position	Contents
1-4	Record type = PI00
5-6	Payment type = <b>02</b> , Money order
7-24	Space/Reserved
25-32	Booking date, YYYYMMDD
33-45	Ordered amount, öre are given without a decimal point. Right-aligned and zero filled
46-56	Space/Reserved
57–66	Return account or blank. If the Money order is returned the amount is booked on the account given here. If blank, the amount is booked to the sender's account
67-80	Space/Reserved



# **Giro Payment to a PlusGiro Account**

5–6 7-11	Record type = PI00  Payment type = 05, Giro payment to a bankgiro number  Space/Reserved
7-11	Space/Reserved
12-22	Beneficiary's bankgiro number. Left-aligned and space filled
23-24	Space/Reserved
25-32	Booking date, YYYYMMDD
	Ordered amount. Net amount is specified if there are credit note records (CNDB/CNKR). Numeric, öre/cents are given without a decimal point. Right-aligned and zero filled. The amount may be zero if there are CNDB and CNKR records
	Message to the beneficiary, e.g. OCR-reference or invoice number. If a message is given in this field, the payment may not contain a record type BM99 or CNDB and CNKR records
71-77	Space/Reserved
78	N
79-80	Space/Reserved



# **Pension Payment**

Position	Contents
1-4	Record type = PI00
5-6	Payment type = <b>06</b> , Pension payment
7-11	Clearing number (5 characters for Swedbank accounts). Left-aligned and space filled. If the beneficiary account is a Nordea Personal account the clearing number is 3300
12-22	Beneficiary's account number, Left-aligned and space filled 23-24 Space/Reserved
25-32	Booking date, YYYYMMDD
33-45	Ordered amount. Numeric, öre are given without a decimal point Right-aligned and zero filled
46-80	Space/Reserved



# **Salary Payment**

Position	Contents
1-4	Record type =PI00
5-6	Payment type = <b>08</b> , Salary payment
7-11	Clearing number (5 characters for Swedbank accounts), Left-aligned and space filled. If the beneficiary account is a Nordea Personal account the clearing number is3300
12-22	Beneficiary's account number, Left-aligned and space filled 23-24 Space/Reserved
25-32	Booking date, YYYYMMDD. NB! Salary payment date is the banking day after the requested booking date
33-45	Ordered amount. Numeric, öre are given without a decimal point. Right-aligned and zero filled
46-80	Space/Reserved



# **Deposit to a Bank Account**

Deposit to a bank account in Nordea Sweden or other Swedish bank

Position	Contents
1-4	Record type =PI00
5-6	Payment type = <b>09</b> , Deposit to a bank account
7-11	Clearing number (5 characters for Swedbank accounts), Left-aligned and space filled. If the beneficiary account is a Nordea Personal account the clearing number is 3300
12-22	Beneficiary's account number, left-aligned and space filled 23-24 Space/Reserved
25-32	Booking date, YYYYMMDD
33-45	Ordered amount. Numeric, öre are given without a decimal point. Right-aligned and zero filled
46–65	Message to the beneficiary. 20 characters to an account with Nordea, 12 characters to an account with other Swedish banks
66-77	Blank/Reserved
78	N
79-80	Blank/Reserved



# **Sender's Own Notes (optional information)**

Maximum of one BA00 record to a PI00 record

Position	Contents
1-4	Record type = <b>BA00</b>
5-22	Sender's own notes. Displayed only in the debit advice file(DA1) 23-31 Space/Reserved
32-66	Own reference. Payment sender's own notes. Displayed in the CFP user interface and in the debit advice file(DA1)
67-80	Space/Reserved

#### **Alternative Sender - Name**

Applies to giro payment to PlusGiro account with or without OCR reference and Money orders

Position	Contents
1-4	Record type = <b>BA01</b>
5-22	Space/Reserved
23-57	Sender's name. Left-aligned and space filled
58-80	Space/Reserved

#### **Alternative Sender - Location**

Position	Contents
1-4	Record type = <b>BA02</b>
5-13	Sender's postal code. Left-aligned and space filled
14-38	Sender's postal address. Left-aligned and space filled
39-80	Space/Reserved



# **Alternative Sender - Street address**

Position	Contents
1-4	Record type = <b>BA03</b>
5-39	Sender's street address. Left-aligned and space filled
40-74	Sender's street address, row 2. Used in the case of a C/o address. Left-aligned and space filled
75-80	Space/Reserved



### **Beneficiary's Name**

Not used for giro payments (payment type 00 and 05) Mandatory information for Money orders (payment type 02).

Optional for deposits to bank accounts (payment type 06, 08 and 09). Displayed in the CFP user interface and in debit advice file (DA1).

Position	Contents	
1-4	Record type = <b>BE01</b>	
5-22	Space/Reserved	
23-57	Beneficiary's name. Left-aligned and space filled	
58-80	Space/Reserved	

# **Beneficiary's Location**

Mandatory information for Money order (payment type 02)

Position	Contents
1-4	Record type = <b>BE02</b>
5-13	Postal code. Left-aligned and space filled
14-38	Postal address. Left-aligned and space filled
39-80	Space/Reserved

### **Beneficiary's Street address**

Mandatory information for Money order (payment type 02)

Position	Contents	
1-4	Record type = <b>BE03</b>	
5-39	Beneficiary's street address, row 1. Left-aligned and space filled	
40-74	Beneficiary's street address, row 2 Left-aligned and space filled	
75-80	Space/Reserved	



# **Message to Beneficiary**

The file always contains five BM99 records if the payment type is 00, 05 or Money order.

Position	Contents
1-4	Record type = <b>BM99</b>
5-39	Message row 1. Left-aligned and space filled
40-74	Message row 2. Left-aligned and space filled
75-80	Space/Reserved

#### **Credit Note Details**

Position	Contents	
1-4	Record type =CNDB	
5-39	Reference. Left-aligned and space filled	
40-52	Debit invoice amount. Numeric, öre/cents are given without a decimal point. Right-aligned and zero filled	
	Own reference. Displayed in the CFP user interface and in the debit advice file(DA1)	
53-80	Own reference. Displayed in the CFP user interface and in the debit advice file(DA1)	
	Own reference. Displayed in the CFP user interface and in the debit advice file(DA1)  Contents  Record type = CNKR	
Position 1–4	Contents	
Position	Contents Record type =CNKR	



Information regarding Error Codes is available at <a href="https://www.nordea.se/programleverantörer">www.nordea.se/programleverantörer</a> within the menu alternative Program Supplier (only in Swedish).

# **Error message**

Position	Contents	
1-4	Record type = <b>FE00</b>	
5-6	Error code	
7–74	Error message text. Left-aligned and space filled	
75-80	Space/Reserved	



# **Trailer record**

Position	Contents
1-4	Record type =MT00
5-29	Space/Reserved
30-36	Number of incorrect payments. Numeric, right-aligned and zero filled. Only PI00 records should be counted
37-51	Total sum for the ordered amounts in the incorrect payments. Numeric, öre/cents are given without a decimal point. Right-aligned and zero filled
52-80	Space/Reserved



# **Record Description for Cross-border Payments**

# File structure for the File Type PO3

MH00 header record, alternatively MH10 header record if an account number in IBAN-format is used as the debit account.

#### MH00/MH10 Header record

MT00

PI00	Payment instruction
BA00	Sender's own notes
BE00	Beneficiary's account
BE01	Beneficiary's name and country
BE03	Beneficiary's street address
IB01	Beneficiary bank's name
IB02	Beneficiary bank's location
IB03	Beneficiary bank's address
CNDB	Debit invoice amount
CNKR	Credit invoice amount
PI00	Payment instruction
BA00	Sender's own notes
BE00	Beneficiary's account
BE01	Beneficiary's name and country
BE03	Beneficiary's street address
BM99	Message to beneficiary
IB01	Beneficiary bank's name
IB02	Beneficiary bank's location
IB03	Beneficiary bank's address

Trailer record.

A new header record must be created for each new currency account/pocket that will be debited. If only one account is used, the file should only have one header record.



# **Structure of Records in the File Type PO3**

The order of the record types cannot be changed! Letters must always be UPPER CASE.

Record type	Payment type = 03 SWIFT (SWT)	Payment type = 03 Cheque payment CHK)
PI00	Mandatory	Mandatory
BA00	Optional	Optional
BE00	Mandatory	Mandatory
BE01	Mandatory	Mandatory
BE03	Optional	Mandatory
BM99	Optional	Optional
IB01	Mandatory	Not applicable
IB02	Optional	Not applicable
IB03	Mandatory	Not applicable
CNDB	Optional	Not applicable
CNKR	Optional	Not applicable



# Payment Data Cross-border Payments - (file type PO3)

# **Header Record 1 (Account Number)**

Can only be used if the header record 2 is not used. A new header record must be created for each new currency pocket/ currency account. Please see the file structure.

Position	Contents
1-4	Record type =MH00
5-12	Space/Reserved
13-22	Sender's corporate identification number. Numeric, left- aligned and space filled
23-34	Space/Reserved
35-44	Sender's account number. Left-aligned and space filled
45-47	Currency for the ordered amount. If omitted assumed to be SEK.  If the currency is given in the PI00 record it will overwrite the value in the MH00 record
48-53	Space/Reserved
54-56	Currency pocket for the sender's account. If space, the account/pocket in SEK will be debited
57-80	Space/Reserved



### **Header Record 2 (IBAN)**

Can only be used if the header record 1 is not used. This section must only be used when sender wishes to enter a debit account in IBAN format.

A new header record must be created for each new currency pocket/ currency account. Please see the structure of records on page 41.

Position	Contents
1-4	Record type =MH10
5-12	Space/Reserved
13-22	Sender's corporate identification number
23-25	Space/Reserved
26-28	Currency for the ordered amount. If omitted assumed to be SEK. If the currency is given in the PI00 record it will override the value in the MH10 record
29-34	Space/Reserved
35-69	Sender's account number in IBAN format Left-aligned and space filled
70-72	Currency pocket for sender's account. If space, the account/pocket in SEK will be debited
73-80	Space/Reserved



# **Payment Instruction**

Position	on Contents	
1-4	Record type =PI00	
5-6	Payment type = 03, Cross-border payment	
7-24	Space/Reserved	
25-32	Booking date, YYYYMMDD. If blank, the booking date will be the earliest possible banking day	
33-45	Ordered amount. Numeric, öre/cents are given without a decimal point. Right-aligned and zero filled. Net amount is specified here if there are credit note records attached. Zero amount is not allowed	
46-66	Space/Reserved	
67-69	Transfer purpose (for Regulatory reporting) Space/Reserved Payment urgency. <b>N</b> = Normal, <b>E</b> = Express, <b>F</b> = Same Day Value, <b>S</b> =Inter company, <b>Blank</b> = Check	
72-74	Currency for the ordered amount. If a currency code is entered here in the PI00 record, it will override the currency code given in the MH00/MH10 record	
75-76	Space/Reserved	
77	Charges. NB! A payment within EU/ EES can only have the code B. A cheque payment (CHK) can only have the code B. A deposit to a bank account (SWT) can have both the codes B/O	
	<ul> <li>B or blank = The sender pays only their own costs. The beneficiary pays their own costs</li> <li>O = The sender pays all costs (the beneficiary's costs as well)</li> </ul>	
78-80	Send in currency or blank. Optional information. This field is used when sending the equivalent of the ordered amount in another currency than the debit account's currency. For example: The account currency is SEK. You would like to send the equivalent of 100 SEK in USD	



### **Sender's Own Notes**

Maximum of one BA00 record per transaction (record type PI00), optional information. The information in BA00 record is always reported in the debit advice file (DA1).

Position	Contents	
1-4	Record type = <b>BA00</b>	
5–22	Payment sender's own notes. Displayed only in the debit advice file(DA1). Left-aligned and space filled	
23-31	Space/Reserved	
32-66	Own reference. Displayed in the CFP interface and in the debit advice file(DA1) Left-aligned and space filled	
67-80	Space/Reserved	

# **Beneficiary – Account**

Position	Contents
1-4	Record type = <b>BE00</b>
5-22	Space/Reserved
23-25	Payment method. $\mathbf{SWT} = \mathbf{Deposit}$ to an account with foreign bank (SWIFT) or $\mathbf{CHK} = \mathbf{Cheque}$ payment
26	<b>S</b> = Sorting code or blank. The code is given when the sender wishes that payments to the same beneficiary, with the same currency and booking date are booked as separate transactions but sent to the beneficiary as one transaction
27-45	Space/Reserved
46-80	Beneficiary's account number (or IBAN). Left-aligned and space filled



# **Beneficiary – Name and Country Code**

Position	Contents	
1-4	Record type = <b>BE01</b>	
5-22	Space/Reserved	
23-57	Beneficiary's name. Left-aligned and space filled (mandatory information)	
58-60	Country code (the country of the account holding bank). Left-aligned and space filled	
61-80	Space/Reserved	

# **Beneficiary – Street Address**

Position	Contents	
1-4	Record type = <b>BE03</b>	
5-39	Beneficiary's street address,row1. Left-aligned and space filled	
40-74	Beneficiary's street address,row2. Left-aligned and space filled	
75-80	Space/Reserved	



# **Message to Beneficiary**

Maximum of 2 BM99 records per transactions (record type PI00), please see file structure on page 41. The Message to beneficiary is not reported in the DA1 file.

Position	Contents	
1-4	Record type =BM99	
5-39	Message row 1. Left-aligned and space filled	
40-74	Message row 2. Left-aligned and space filled	
75-80	Space/Reserved	



# **Beneficiary Bank - Name**

In connection to the payment method SWT

NB! Record type IB03 must always be given when record type IB01 is used. All though the record type IB03 does not need to contain any information. Record type IB02 is not mandatory.

Contents
Record type =IB01
Space/Reserved
BIC (SWIFT address) or blank. Left-aligned and space filled.
Space/Reserved
Beneficiary bank's name. Mandatory if BIC/Swift is not given. Left-aligned and space filled
Bank code or blank. Should be used with Beneficiary bank name and address in record IB02 and IB03, if BIC/Swift is not given.  Recommended for payments to some countries outside Europe, e.g. Canada, India, Australia and South Africa.  For example the bank code for South Africa is called 'Sort Code' and it has six digits, the bank code should be given in the following way: //ZA123456  Field should be blank if the receivers account is IBAN-format.
Space/Reserved



# **Beneficiary Bank – Location (Optional information)**

In connection to the payment method SWT Must be used if BIC/Swift is missing in record type IB01.

Position	Contents	
1-4	Record type = <b>IB02</b>	
5-17	Space/Reserved	
18-52	Location for the receiving bank. Left-aligned and space filled. Blank if the bank name in IB01 is blank	
53-80	Space/Reserved	

# **Beneficiary Bank – Street Address (optional information)**

In connection with the payment method SWT

Position	on Contents	
1-4	Record type =IB03	
5-39	Receiving bank's address, row 1. Left-aligned and space filled. Blank if the bank name in IB01 is blank	
40-74	Receiving bank's address, row 2. Left-aligned and space filled. Blank if the bank name in IB01 is blank	
75-80	Space/Reserved	



### **Credit Note Details**

Maximum of four CNDB/CNKR records per transaction (PI00 record). A transaction must contain at least 1 debit record (CNDB) and 1 credit record (CNKR). NB! No message record (BM99) may be attached to payments which contain credit note records.

Position	ion Contents	
1-4	Record type =CNDB	
5-39	Reference. Left-aligned and space filled.	
40-52	Debit invoice amount. Numeric, öre/cents are given without a decimal point. Right-aligned and zero filled	
53-80	Own reference. Displayed in the CFP user interface and in the debit advice file (DA1)	
JJ 00	own reference. Displayed in the err aser interface and in the debit advice life (DAT)	
	Contents	
Position		
Position	Contents	
Position 1-4	Contents Record type =CNKR	



# **Trailer record**

Position	Contents
1-4	Record type =MT00
5-29	Space/Reserved
30-36	Total number of payments. Right-aligned and zero filled. Only PI00 records should be counted
37–51	Total sum for the ordered amount according to PI00-records (position33-45). Numeric, öre/cent are given without a decimal point. Right-aligned and zero filled
52 <b>-</b> 80	Space/Reserved



# Debit Advice for Cross-border Payments – (file type DA1)

#### **Transaction Reconciliation via Debit Advice**

The debit advice file contains information such as the debited account, the debited amount, exchange rate and possible references. The debit advice file is sent to the account holder as a receipt, to show that the payment order is executed and the account has been debited.

The debit advice file can be used for transaction reconciliation in the accounts payable ledger. One file per debit account is created.

Debit advice is normally available at 06:00 the day after booking day.

#### File Structure for the file type DA1

#### MH01/MH10 Header record

DR00	Debiting record
	_
DR01	Credited/ordered amount
BA00	Own reference
BE00	Method of payment
BE01	Beneficiary
IB01	Beneficiary bank
IB02	

IDUZ

MT01 Trailer record

#### MH01/MH10 Header record

DR00	Debiting record
DR01	Credited/ordered amount
BA00	Own reference
BE00	Method of payment
BE01	Beneficiary
IB01	Beneficiary bank IB02
CNDB	Credit note record – Debit invoice amount
CNCR	Credit note record – Credit invoice amount
MT01	Trailer record



# **Structure of Records in the File Type DA1**

Record type	Cross-border payment
DR00	Always
DR01	Always
BA00	Always
BE00	Always
BE01	Always
IB01	Always in connection with the payment method SWT
IB02	Occurs only in connection with the payment method SWT
CNDB	Occurs only in connection with the payment method SWT
CNKR	Occurs only in connection with the payment method SWT



### **Header Record 1**

Can only occur if the header record 2 is not used in the PO3 file

Position	Contents
1-4	Record type = <b>MH01</b>
5-10	DEBADV
11-12	IN(=cross-border)
13-22	Sender's corporate identification number
23-26	Space/Reserved
27-36	Sender's account number. Left-aligned and space filled
37-44	Booking date,YYYYMMDD
45-65	Space/Reserved
66-68	Currency pocket for the sender's account
69-80	Space/Reserved

# **Header Record 2 (IBAN)**

Can only occur if the header record 1 is not used in the PO3 file. This section is only used when the sender has entered the debit account number in IBAN-format

Position	Contents
1-4	Record type =MH10
5-10	DEBADV
11-12	IN(=cross-border)
13-22	Sender's corporate identification number
23-34	Space/Reserved
35-69	Sender's account number in IBAN format. Left-aligned and space filled
70-72	Currency pocket for the sender's account
73-80	Booking date,YYYYMMDD



# **Debiting Record**

Position	Contents
1-4	Record type =DR00
5-10	UTLAND
11-22	Space/Reserved
23–35	Debited amount in the account's/ pocket's currency. Öre/cents are given without a decimal point. Right-aligned and zero filled
36-67	The bank's internal reference
68-69	Space/Reserved Payment method: <b>N</b> =Normal, <b>E</b> =Express, <b>F</b> =Same Day, <b>S</b> =Inter company , Blank = Cheque payment Space/Reserved
72-74	Transfer purpose (for Regulatory reporting) <b>U</b> =Cross-border payment Charges. Code(B/O)
77-80	Space/Reserved

# **Credited/Ordered Amount**

Position	Contents
1-4	Record type = <b>DR01</b>
5-22	Space/Reserved
23-35	Credited amount/Ordered amount, öre/cents are given without a decimal point Right-aligned and zero filled
36-44	Currency rate. Four decimals, are given without a decimal point. Right-aligned and zero filled
45-47	Currency for the ordered/credited amount
48-80	Space/Reserved



# Sender's Own Reference

Position	Contents
1-4	Record type = <b>BA00</b>
5-22	Own reference. Displayed only in the debit advice file (DA1)
23-31	Space/Reserved
32-66	Own reference. Displayed in the debit advice file (DA1) and in the CFP user interface
67-80	Space/Reserved

# **Beneficiary – Account**

Position	Contents
1-4	Record type = <b>BE00</b>
5-22	Space/Reserved
23-25	Payment method <b>SWT</b> =account deposit (SWIFT). <b>CHK</b> =Cheque payment
26-36	BIC (Swift address). Left-aligned and blank filled
37-45	Space/Reserved
46-80	Beneficiary account number (if method of payment = SWT). Left-aligned and space filled

# **Beneficiary - Name**

Position	Contents
1-4	Record type =BE01
5-22	Space/Reserved
23-57	Beneficiary's name. Left-aligned and space filled
58-60	Country code. Left-aligned and space filled
61-80	Space/Reserved



# Beneficiary Bank – Name

Position	Contents
1-4	Record type =IB01
5-7	Payment method = <b>SWT</b> (Account deposit)
8-18	BIC. The beneficiary bank's SWIFT address. Left-aligned and space filled
19-26	Space/Reserved
27-62	Beneficiary bank's name. Left- aligned and space filled
63-77	Bank code or blank
78-80	Space/Reserved

# **Beneficiary Bank – Address**

Position	Contents
1-4	Record type =IB02
5-38	Address to the receiving bank. Row 1. Left-aligned and space filled. Blank if the beneficiary bank's name in IB01 is blank
39-72	Row 2 for Address to receiving bank. Left-aligned and space filled. Blank if the beneficiary bank's name in IB01 is blank
73-74	Country code (the country of the account holding bank). Left-aligned and space filled
75-80	Space/Reserved



# **Credit Note Details**

Position	Contents
1-4	Record type =CNDB
5-39	Reference. Left-aligned and space filled
40-52	Debit invoice amount. Numeric, öre/cents are given without a decimal point
53-80	Own reference. Displayed in the CFP user interface
33-00	
33-60	
Position	Contents
	Contents Record type = CNKR
Position	
Position 1-4	Record type =CNKR



# **Trailer Record**

Position	Contents
1-4	Record type =MT01
5-11	Total number of payments in the file. Right-aligned and zero filled
12-26	Total amount according to the credited /ordered amounts in the DR01 records. Right-aligned and zero filled
27-80	Space/Reserved



# Reporting of Incorrect Cross-border Payments – (file type POR)

# **Structure of Records in the File Type POR**

Record type	Payment type = 03 SWIFT (SWT)	Payment type = 03 Cheque payment (CHK)
PI00	Always	Always
BA00	Always	Always
BE00	Always	Always
BE01	Always	Always
BE03	Always	Always
BM99	Optional	Optional
IB01	Always	Not applicable
IB02	Optional	Not applicable
IB03	Always	Not applicable
CNDB	Optional	Not applicable
CNKR	Optional	Not applicable
FE00	Always	Always



The file contains all incorrect cross-border transactions and the reason for error.

# **File Structure for the File Type POR**

#### MH00/MH10 Header record

IB01 IB02 IB03 FE00

MT00

PI00 BA00	Payment instruction Sender's own notes
BE00	Sender's own notes
BE01 IB01	Beneficiary, name and address.
IB03	
BE03 CNDB	Debit invoice amount
CNDB	Credit invoice amount
FE00	Error message
1 200	Error message
MT00	Trailer record
MH00/MH10	Header record
PI00	Payment instruction
BA00	Sender's own notes
BE00	
BE01	Beneficiary, name and address.
BE02	
BE03	
BM99	Message to beneficiary

Error message

Trailer record



# **Header Record 1 (Account number)**

Can only occur if the header record 2 is not used in the PO3 file

Position	Contents
1-4	Record type =MH00
5-34	Space/Reserved
35-44	Sender's account number. Left-aligned and space filled
45-47	Currency for the ordered amount.
48-53	Space/Reserved
54-56	Currency pocket for the sender's account
57-80	Space/Reserved

# **Header Record 2 (IBAN)**

Can only occur if the header record 1 is not used in the PO3 file. This section is only used when the sender has entered the debit account number in IBAN format.

Position	Contents
1-4	Record type = <b>MH10</b>
5-25	Space/Reserved
26-28	Currency for the ordered amount.
29-34	Space/Reserved
35-69	Sender's account number in IBAN format. Left-aligned and space filled
70-72	Currency pocket for the sender's account
73-80	Space/Reserved



# **Payment Instruction**

Position	Contents
1-4	Record type =PI00
5-6	Payment type = 03, Cross-border payment
7-24	Space/Reserved
25-32	Booking date, YYYYMMDD
33-45	Ordered amount. Numeric, öre/cents are given without a decimal point. Right-aligned and zero filled. Net amount is specified here if there are credit note records attached. Amount cannot be zero.
46-66	Space/Reserved
67-69	Transfer purpose (for Regulatory reporting) Space/Reserved Payment method <b>N</b> =normal, <b>E</b> =Express <b>F</b> =Same Day, <b>S</b> =Inter company, Blank =Cheque payment
72-74	Currency for the ordered amount
75-76	Space/Reserved
77	Charges. NB! A payment within EU/ EES can only have the fee code B.  B or blank = The sender pays only their own costs. The beneficiary pays their own costs.  O = The sender pays all the costs (the beneficiary's costs as well)
78-80	Send in currency.



### **Sender's Own Notes**

Maximum of one BA00 record to a PI00 record, optional information.

Position	Contents
1-4	Record type =BA00
5-22	Sender's own notes. Left-aligned and space filled. Displayed only in the debit advice file (DA1)
23-31	Space/Reserved
32-66	Own reference. Displayed in the CFP user interface and in the debit advice file (DA1)
67-80	Space/Reserved

# **Beneficiary – Account**

Position	Contents
1-4	Record type = <b>BE00</b>
5-22	Space/Reserved
23-25	Payment method <b>SWT</b> = Account deposit to a foreign bank(SWIFT). <b>CHK</b> = Cheque payment
26	<b>S</b> = Sorting code or blank Only if payment method SWT.
27-45	Space/Reserved
46-80	Beneficiary account number (or IBAN). Left-aligned and space filled

# **Beneficiary – Name and Country Code**

Position	Contents
1-4	Record type = <b>BE01</b>
5-22	Space/Reserved
23-57	Beneficiary's name. Left-aligned and space filled
58-60	Country code. Left-aligned and space filled
61-80	Space/Reserved



# **Beneficiary – Street address**

Position	Contents
1-4	Record type = <b>BE03</b>
5-39	Beneficiary's street address, row1. Left-aligned and space filled
40-74	Beneficiary's street address, row2. Left-aligned and space filled
75-80	Space/Reserved

# **Message to Beneficiary**

Maximum of two BM99 records per transaction (record type PI00).

Position	Contents
1-4	Record type =BM99
5-39	Message row 1. Left-aligned and space filled
40-74	Message row 2. Left-aligned and space filled
75-80	Space/Reserved



# **Beneficiary Bank - Name**

In connection to the payment method SWT.

NB! The record type IB03 must always be included when the record type IB01 is used. Although, the record type IB03 does not need to contain any information. The record type IB02 is optional.

Position	Contents
1-4	Record type =IB01
5-7	Space/Reserved
8-18	BIC (SWIFT address). Left-aligned and space filled
19-27	Space/Reserved
28-62	Beneficiary bank's name. Left-aligned and space filled
63-77	Bank code or blank.
78-80	Space/Reserved



# **Beneficiary Bank – Location**

In connection to the payment method SWT.

Position	Contents
1-4	Record type =IB02
5-17	Space/Reserved
18-52	Location of the receiving bank. Left-aligned and space filled. Blank if the bank name in IB01 is blank
53-80	Space/Reserved

# **Beneficiary Bank – Street Address**

In connection to the payment method SWT

Position	Contents
1-4	Record type =IB03
5-39	Beneficiary bank's address row 1. Left-aligned and space filled. Blank if bank name in IB01 is blank
40-74	Beneficiary bank's address row 2. Left-aligned and space filled. Blank if bank name in IB01 is blank
75-80	Space/Reserved



# **Credit Note Details**

Position	Contents
1-4	Record type =CNDB
5-39	Reference. Left-aligned and space filled
40-52	Debit invoice amount. Numeric, öre/cents are given without a decimal point. Right-aligned and zero filled
	Own reference. Left-aligned and space filled
53-80	Own reference. Lett-aligned and space filled
	<u> </u>
53-80 Position	Contents
	· · · · · · · · · · · · · · · · · · ·
Position	Contents
Position	Contents Record type =CNKR

# **Error message**

Position	Contents
1-4	Record type = <b>FE00</b>
5-6	Error code
7–74	Error message text
75-80	Space/Reserved



# **Trailer Record**

Contents
Record type =MT00
Space/Reserved
Total number of incorrect payments. Numeric, right-aligned and zero filled. Only PI00 records should be counted
Total sum for the ordered amount according to PI00 (pos 33-45) Numeric, öre/cent is given without a decimal point. Right-aligned and zero filled
Space/Reserved



# Who do I contact?

If you need support concerning Corporate File Payments record descriptions you are welcome to contact our Help desk: telephone no. +46 771 77 6991.